

Public Document Pack

Mid Devon District Council

Scrutiny Committee

Monday, 22 June 2020 at 2.15 pm
Virtual Meeting

Next ordinary meeting
Monday, 20 July 2020 at 2.15 pm

Important - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join this meeting, please click the following link:

<https://zoom.us/j/91910542424?pwd=eTJpaHZiNmZDb3NQRMtWZk9SblExUT09>

Meeting ID: 919 1054 2424
Password: 249727

One tap mobile

08002605801,,91910542424#,,1#,249727# United Kingdom Toll-free
08003582817,,91910542424#,,1#,249727# United Kingdom Toll-free

Dial by your location

0 800 260 5801 United Kingdom Toll-free
0 800 358 2817 United Kingdom Toll-free
0 800 031 5717 United Kingdom Toll-free

Meeting ID: 919 1054 2424
Password: 249727

Membership

Cllr F W Letch
Cllr W Burke
Cllr R J Chesterton
Cllr L J Cruwys
Cllr Mrs C P Daw
Cllr J M Downes
Cllr R Evans
Cllr B Holdman
Cllr B A Moore
Cllr R L Stanley
Cllr B G J Warren
Cllr A Wilce

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Virtual Meeting Protocol** *(Pages 5 - 10)*
Members to note the virtual meetings protocol
- 3 **Declarations of Interest under the code of conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 5 **Member Forum**
An opportunity for non-Cabinet Members to raise issues.
- 6 **Minutes of the previous meeting** *(Pages 11 - 16)*
Members to consider whether to approve the minutes as a correct record of the meeting held on 1st June 2020.

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 7 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 8 **Chairmans announcements**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 9 **Leaders Annual Report** *(Pages 17 - 24)*
To receive the Leaders annual report.
- 10 **Cabinet Member for Climate Change** *(Pages 25 - 44)*
To receive a report from the Cabinet Member for Climate Change on their portfolio

- 11 **Planning implications of 5G mobile technology** *(Pages 45 - 50)*
To receive a report from the Head of Planning, Economy and Regeneration in the planning implications of 5G technology
- 12 **Forward Plan** *(Pages 51 - 62)*
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.
- 13 **Scrutiny Officer Update**
Scrutiny Officer to give an update on area's she had been working on
- 14 **Working Group - Menopause**
Committee to discuss the implementation of a Working Group to focus on Menopause issues and to agree the composition of the Working Group and membership.
- 15 **Identification of Items for the next meeting**
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Cabinet Member for Finance
 - Statement of Community Involvement
 - Greater Exeter Strategic Plan
 - S106 Governance
 - Housing Infrastructure Fund
 - Community Safety Partnership
 - Report of the Customer Experience Working Group

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

- 16 **Access to Information - Exclusion of Press and Public**
During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Scrutiny Committee will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.

To consider passing the following resolution so that exempt information may be discussed.

Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as

defined in paragraph 1 namely information relating to any individual; paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information) and paragraph 5 namely information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

- 17 **3 Rivers Development Limited Governance Review** *(Pages 63 - 188)*
To review the report of the Chief Executive presented to the Cabinet on 11 June 2020 and the resolutions listed (as amended) and to report their findings and any further or suggested changes not already addressed, to the Cabinet for their subsequent consideration.

Stephen Walford
Chief Executive
Friday, 12 June 2020

Covid-19 and meetings

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Carole Oliphant on:
E-Mail: coliphant@middevon.gov.uk

Mid Devon District Council - Remote Meetings Protocol

1. Introduction

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations permit remote attendance in Local Authority meetings.

Remote attendance is permitted as long as certain conditions are satisfied. These include that the Member is able to hear and be heard by the other Members in attendance. Also, being able to hear and be heard by any members of the public entitled to attend the meeting (in line with the public participation scheme). A visual solution is preferred, but audio is sufficient.

This also relates to members of the public attending the meeting also being heard. The regulations are clear that a meeting is not limited to those present in the same place, but includes electronic, digital or virtual locations (internet locations, web addresses or conference call telephone numbers).

2. Zoom

Zoom is the system the Council will be using for the time-being to host remote / virtual meetings. It has functionality for audio, video, and screen sharing and you do not need to be a member of the Council or have a Zoom account to join a Zoom meeting.

3. Access to documents

Member Services will publish the agenda and reports for committee meetings on the Council's website in line with usual practice. Paper copies of agendas will only be made available to those who have previously requested this and also the Chair of a virtual meeting.

If any other Member wishes to have a paper copy, they must notify the Member Services before the agenda is published, so they can arrange to post directly – it may take longer to organise printing, so as much notice as possible is appreciated. Printed copies will not be available for inspection at the Council's offices and this requirement was removed by the Regulations.

4. Setting up the Meeting

This will be done by Member Services. They will send a meeting request via Outlook which will appear in Members' Outlook calendar. Members will receive a URL link to click on to join the meeting.

5. Public Access

Members of the public will be able to use a weblink and standard internet browser. This will be displayed on the front of the agenda.

6. Joining the Meeting

Councillors must join the meeting early (i.e. at least **five** minutes before the scheduled start time) in order to avoid disrupting or delaying the meeting. Councillors should remember that they may be visible and heard by others, including the public, during this time.

7. Starting the Meeting

At the start of the meeting, the Member Services Officer will check all required attendees are present (viewing the participant list) and that there is a quorum. If there is no quorum, the meeting will be adjourned. This applies if, during the meeting, it becomes inquorate for whatever reason.

The Chair will remind all Members, Officers and the Public that **all microphones will be automatically muted**, unless and until they are speaking. This prevents background noise, coughing etc. which is intrusive and disruptive during the meeting. The Hosting Officer will enforce this and will be able to turn off participant mics when they are not in use. Members would then need to turn their microphones back on when they wish to speak.

8. Public Participation

Participation by members of the public will continue in line with the Council's current arrangements as far as is practicable. However, to ensure that the meeting runs smoothly and that no member of the public is missed, all those who wish to speak must register **by 4pm on the day before the meeting**. They should email their full name to Committee@middevon.gov.uk. If they wish to circulate their question in advance, that would be helpful.

At public question time, the Chair will invite the public by name to speak at the appropriate time. At that point, all public microphones will be enabled. This means that, to avoid private conversations being overheard, no member of the public should speak until it is their turn and they should then refrain from speaking until the end of public question time, when all microphones will be muted again. In the normal way, the public should state their full name, the agenda item they wish to speak to **before** they proceed with their question.

Unless they have registered, a member of the public will not be called to speak.

If a member of the public wishes to ask a question but cannot attend the meeting for whatever reason, there is nothing to prevent them from emailing members of the Committee with their question, views or concern in advance. However, if they do so, it would be helpful if a copy could be sent to Committee@middevon.gov.uk as well.

9. Declaration of Interests

Councillors should declare their interests in the usual way. A councillor with a disclosable pecuniary interest is required to leave the room. For remote meetings, this means that they will be moved to a break-out room for the duration

of this item and will only be invited back into the meeting when discussion on the relevant item has finished.

10. The Meeting and Debate

The Council will not be using the Chat function.

The Chair will call each member of the Committee to speak - the Chair can choose to do this either by calling (i) each member in turn and continuing in this way until no member has anything more to add, or (ii) only those members who indicate a wish to speak using the 'raise hand' function within Zoom. This choice will be left entirely to the Chair's discretion depending on how they wish to manage the meeting and how comfortable they are using the one or the other approach.

Members are discouraged from physically raising their hand in the video to indicate a wish to speak – it can be distracting and easily missed/misinterpreted. No decision or outcome will be invalidated by a failure of the Chair to call a member to speak – the remote management of meetings is intensive and it is reasonable to expect that some requests will be inadvertently missed from time to time.

When referring to reports or making specific comments, Councillors should refer to the report and page number, so that all Members of the Committee have a clear understanding of what is being discussed at all times.

11. Voting

On a recommendation or motion being put to the vote, the Chair (or the Member Services Officer) will go round the virtual room and ask each member entitled to vote to say whether they are for or against or whether they abstain. The Member Services Officer will announce the numerical result of the vote.

12. Meeting Etiquette Reminder

- Mute your microphone – you will still be able to hear what is being said.
- Only speak when invited to do so by the Chair.
- Speak clearly and please state your name each time you speak
- If you're referring to a specific page, mention the page number.

13. Part 2 Reports and Debate

There are times when council meetings are not open to the public, when confidential, or "exempt" issues – as defined in Schedule 12A of the Local Government Act 1972 – are under consideration. It is important to ensure that there are no members of the public at remote locations able to hear or see the proceedings during such meetings.

Any Councillor in remote attendance must ensure that there is no other person present – a failure to do so could be in breach of the Council's Code of Conduct.

If there are members of the public and press listening to the open part of the meeting, then the Member Services Officer will, at the appropriate time, remove them to a break-out room for the duration of that item. They can then be invited back in when the business returns to Part 1.

Please turn off smart speakers such as Amazon Echo (Alexa), Google Home or smart music devices. These could inadvertently record phone or video conversations, which would not be appropriate during the consideration of confidential items.

14. Interpretation of standing orders

Where the Chair is required to interpret the Council's Constitution and procedural rules in light of the requirements of remote participation, they may take advice from the Member Services Officer or Monitoring Officer prior to making a ruling. However, the Chair's decision shall be final.

15. Disorderly Conduct by Members

If a Member behaves in the manner as outlined in the Constitution (persistently ignoring or disobeying the ruling of the Chair or behaving irregularly, improperly or offensively or deliberately obstructs the business of the meeting), any other Member may move 'That the member named be not further heard' which, if seconded, must be put to the vote without discussion.

If the same behaviour persists and a Motion is approved 'that the member named do leave the meeting', then they will be removed as a participant by the Member Services Officer.

16. Disturbance from Members of the Public

If any member of the public interrupts a meeting the Chair will warn them accordingly. If that person continues to interrupt or disrupt proceedings the Chair will ask the Member Services Officer to remove them as a participant from the meeting.

17. After the meeting

Please ensure you leave the meeting promptly by clicking on the red phone button to hang up.

18. Technical issues

In the event that the Chair, the Hosting Officer or the Member Services Officer identifies a problem with the systems from the Council's side, the Chair should declare a recess while the fault is addressed. If it is not possible to address the fault and the meeting becomes inquorate through this fault, the meeting will be adjourned until such time as it can be reconvened.

If the meeting was due to determine an urgent matter or one which is time-limited and it has not been possible to continue because of technical difficulties, the Chief Executive, Leader and relevant Cabinet Member, in consultation with the Monitoring Officer, shall explore such other means of taking the decision as may be permitted by the Council's constitution.

For members of the public and press who experience problems during the course of a meeting e.g. through internet connectivity or otherwise, the meeting will not be suspended or adjourned.

This page is intentionally left blank

MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **SCRUTINY COMMITTEE** held on 1 June 2020 at 2.15 pm

Present

Councillors

F W Letch (Chairman)
W Burke, Mrs C P Daw, J M Downes, R Evans, Mrs I Hill,
B Holdman, B A Moore, R L Stanley, B G J Warren and
A Wilce

Apologies

Councillor(s)

R J Chesterton

Also Present

Councillor(s)

G Barnell, Mrs M E Squires and L D Taylor

Present

Officer(s):

Kathryn Tebbey (Head of Legal (Monitoring Officer)),
Andrew Busby (Group Manager for Corporate Property and
Commercial Assets), Stuart Noyce (Group Manager for
Street Scene and Open Spaces), Catherine Yandle (Group
Manager for Performance, Governance and Data Security),
Maria De Leburne (Legal Services Team Leader), Clare
Robathan (Scrutiny Officer) and Carole Oliphant (Member
Services Officer)

10 **Virtual Meeting Protocol**

The Committee had before it, and **NOTED**, the virtual meeting protocol.

Note: *Protocol previously circulated and attached to the minutes

11 **Apologies and Substitute Members (00.03.44)**

Apologies were received from Cllr R J Chesterton

12 **Declarations of interest under the Code of Conduct (00.05.36)**

Cllr R L Stanley declared a Personal interest as a Director of 3 Rivers Developments Ltd

13 **Public Question Time (00.05.40)**

The following questions were provided by Mr Quinn and were read out by the Chairman:

The Risk: SPV - 3 Rivers - Failure of the Company: states that "Regular Monitoring is demonstrated by: The Board of 3 Rivers deliver a half yearly report to the Cabinet which provides an update on their delivery against their business plan".

The Risk: SPV Governance Arrangements - 3 Rivers: states that “Openness and Transparency is demonstrated by: Regular reports to Cabinet, in open session where possible”.

Since the last report to Cabinet by 3 Rivers was in June 2019, a full year ago, the mitigating actions are clearly not being fulfilled and are therefore ineffective.

So, my questions are:

a) Why isn't the colour band for these items shown as Red?

b) Why isn't the Current effectiveness of the Actions shown as 'Poor – Action required (3)'?

The Chairman informed Members that the questions would be addressed at the appropriate agenda item.

14 Member Forum (00.07.51)

There were no issues raised under this item.

15 Minutes of the previous meeting (00.08.19)

The minutes of the last meeting of 18th May 2020 were approved as a correct record and **SIGNED** by the Chairman.

16 Chairmans Announcements (00.10.11)

The Chairman informed the Committee that he had attended a Covid 19 Webinar and that he had circulated the notes onto Members

17 Cabinet Member for Environment (00.11.12)

The Committee had before it, and **NOTED**, the *report of the Cabinet Member for the Environment highlighting area's within his portfolio.

The Cabinet Member for the Environment expressed his thanks to all staff working under his portfolio and praised their dedication and work ethic during the current crisis. He explained that the grass had been cut in the open spaces ready for reopening, no refuse collections had been missed and that the recycling teams had dealt with 25% more tonnage than the same period last year and higher than Christmas levels.

He gave an overview of his report and informed Members that new vehicles would be added to the fleet in the summer and that small electrical items such as toasters and kettles would be able to be collected and recycled when they were in place.

Members echoed his thanks to all officers throughout the Council who had been working hard during the pandemic.

Consideration was given to:

- Difficult choices which may need to be made in the future
- Options to employ a private enforcement company
- Play Area inspection costs
- Maintenance of Land now allocated to Tree Planting
- Surplus S106 contributions being used to provide bins in the Towns and Parishes
- Maintenance of new open spaces when developers finished a development

In response to a question regarding CO2 emissions from the new vehicle fleet the Group Manager for Street Scene and Open Spaces informed Members that part of the new contract included the trialling of electric vehicles and that MDDC would be hosting an open day for other Devon districts to see what equipment was on offer. He explained that the current models of electric refuse vehicles did not have the range to be able to cope with the Mid Devon landscape and that they currently cost triple that of a standard vehicle.

There was a general discussion about fly tipping and the education programme which was designed to be a preventative measure rather than a reactionary one. Members agreed that opportunities for prosecution should always be explored.

The Group Manager for Property Services and Commercial Assets informed the Committee that a working group had been established with Tiverton Town Council to try to resolve the problems with the Tiverton Leat to get this operational.

The Group Manager for Street Scene and Open Spaces explained to Members that staff had been redeployed from the street cleaning teams which normally operated within the Tiverton town centre due to reduced need and that this would be rectified when staffing levels were back to normal. He explained that there was now a closer collaboration with DCC Highways so that litter busting activities could be coordinated with planned road closures.

In response to a question with regard to the responsibilities for grass verges within the District the Group Manager for Property Services and Commercial Assets confirmed that responsibility maps were currently being finalised and would be made available to Members and the public.

Note: *report previously circulated and attached to the minutes

18 **Performance and Risk (00.48.36)**

The Committee had before it, and **NOTED**, the Outturn 2019-2020 Performance and Risk report which highlighted performance against target, presented by the Group Manager for Performance, Governance and Data Security.

She outlined the contents of the report highlighting that this was the final report for 2019-2020 and the first report to be presented to Committee since the start of the current pandemic.

She addressed the public questions and confirmed that the risks had been scored on the information to hand at the time and were a correct reflection of the information available. She confirmed that in addition to the standard reports about 3 Rivers

Developments Ltd that the Cabinet had commissioned an independent report and that this report was due to be presented to the next meeting of Cabinet. She also confirmed that the next set of performance and risk reports including the 3 Rivers Developments Ltd risks would be reviewed before July.

Consideration was given to:

- The Corporate Plan aim to reduce our Carbon Footprint
- The work of the Economic Development service during the Covid 19 pandemic with co-ordinating business support grants, community voluntary groups and the Councils shielding response
- The volume of fixed penalty notices and the staffing levels of the enforcement team
- The targets for the building of council houses
- Analysis of the housing need

Members requested an update on the current state of the Councils accounting statements and the Group Manager for Performance, Governance and Data Security confirmed that the Finance team were finalising these and Grant Thornton were currently commencing the audit.

The Cabinet Member for Planning and Economic Regeneration informed the Committee that the Planning Policy Advisory Group had agreed a short life task group to review the current S106 Governance arrangements. In response to a question he confirmed that the Tiverton Masterplan would be presented to the Cabinet in August.

Note: *report previously circulated and attached to the minutes

19 **Forward Plan (01.30.45)**

The Committee had before it, and **NOTED**, the Forward Plan.

Note: *Forward Plan previously circulated and attached to the minutes

20 **Scrutiny Officer Update (01.37.17)**

The Scrutiny Officer gave a verbal update on items she had been working on and informed Members that the Customer Experience Working Group would meet to finalise their report and recommendations and that this would be brought before the Committee for approval at the next meeting.

She informed Members that a review into the effect of the Menopause on staff and Members had been requested and that a Working Group on this subject would be finalised at the next meeting.

21 **Start Time of Meetings (01.38.18)**

The Committee **AGREED** to maintain the 2.15pm start time for meetings for the remainder of the 2020/2021 municipal year.

22 Identification of items for future meetings (01.39.54)

The Committee requested further information on the following:

- The 2020-2021 targets for the building of Council Houses and how would the target be achieved
- The analysis of the Housing Need including how this was split into bands
- Viability of Council owned commercial property – What does the Council own and does it make a profit
- Public consultations over the past 2 years– The reasons they were carried out and the costs associated with conducting them

(The meeting ended at 4.05 pm)

CHAIRMAN

This page is intentionally left blank

SCRUTINY COMMITTEE 22 JUNE 2020:

ANNUAL REVIEW AGAINST THE CORPORATE PLAN FOR 2019/20

Cabinet Member Cllr Bob Deed
Responsible Officer Chief Executive, Stephen Walford

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2019/20.

RECOMMENDATION: That the Committee reviews the performance and feeds back any areas of concern to Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

- 1.1 The last Corporate Plan covered the period from April 2016 until March 2020; it was approved by Cabinet at its meeting on 11 February 2016. This is the final Annual Report on progress against this plan. The new Corporate Plan approved by Cabinet on 16 January 2020 will run from April 2020 until March 2024.
- 1.2 Progress is monitored throughout the year by reporting against the declared Aims for each Priority identified.

2.0 Environment PDG

Aim 1- Increase recycling and reduce the amount of waste

- 2.1 The final result for the recycling rate for the year was just below target at 53.02% compared to 53.43% last year. The residual waste was on target at 365.0Kg last year's final result was 363.7Kg per household.
- 2.2 The waste service has experienced significantly increased levels of recycling and residual waste during lockdown. The service was adversely affected by

staff absences and constraints at the start of the pandemic but services are now mostly operating normally.

- 2.3 Both measures for missed collections are better than target at 0.02% of all collections. The Service achieved its target of an annual cost of less than £45 per household with an annual cost of £43.80. These are fantastic results.
- 2.4 The number of households paying for the chargeable garden waste service just exceeded the target of 10,000 customers.

Aim 2 – Reduce our carbon footprint

- 2.5 At an extraordinary meeting of Full Council on 26 June 2019, Members voted unanimously to support an ambitious cut in carbon emissions; to aim for Mid Devon to become carbon neutral by 2030.
- 2.6 Back in 2012, MDDC embarked on a long term energy saving project that would help reduce the Council's energy consumption and save money. Half way through the project the Council, in partnership with Anesco Energy Services, is reaping the rewards and figures show the success of the project so far.
- 2.7 In the first five years the project has saved 3,975,431 Kilowatt-hours (kWh) in electricity and 1,854,450 kWh saving in gas providing an impressive total of 5,829,881 kWh saved.
- 2.8 The Carbon Emissions Baseline figure was calculated and reported to Cabinet at its meeting on 19 December, a recommendation was been made for the Environmental PDG working group to prioritise actions as the next stage.
- 2.9 Comparison with other districts has been considered and discounted at this stage as direct comparisons are not useful where in-house services are different, which is generally the case. MDDC is the only district council with all services in-house in Devon so would tend to have a higher intrinsic footprint regardless of measures taken.
- 2.10 The Net-Zero Task Force was appointed by the Devon Climate Emergency Response Group - made up of Devon's councils, emergency services and business groups - to deliver the Devon Carbon Plan. The Carbon Plan will lay out in stark terms what every resident, organisation and business has to do to reduce emissions and safeguard the planet for the next generation.
- 2.11 There has been some movement on the climate declaration agenda over the last couple of months and the pandemic has had a positive effect on carbon emissions and air quality improvement as has been reported nationally in the press. As part of the work towards recovery ways of capitalising on these positive effects is being considered.

Aim 3 – Protect the natural environment

- 2.12 There have been 18 Fixed Penalty Notices (FPNs) issued this year despite being down one member of staff for the last quarter

- 2.13 Work with Cullompton Neighbourhood plan group towards a country park (as part of the Garden Village project). A report went to Cabinet 30th May on stage 1 public consultation responses, which was noted.
- 2.14 Cabinet have also recommended to Full Council that the Blackdown Hills AONB Management Plan 2019-24 be adopted. This was adopted on 24 July.

3.0 Homes PDG

Aim 1 – Build more council houses

- 3.1 All 26 units Palmerston Park were handed over in August 2019. The houses at Turner Rise were quickly fully occupied. In addition to building 26 properties we also repurchased three former Council Houses sold under the Right to Buy scheme.
- 3.2 Work continues on the feasibility of further development within our own estates and elsewhere for example the conversion of 2 common rooms into new flats.

Aim 2 – Facilitate the housing growth that Mid Devon needs, including affordable housing

- 3.3 Last year was very successful with both measures above target. Bringing Empty homes into use has well exceeded the annual target and the number of affordable homes delivered was well above target as at 31 December.
- 3.4 MDDC held its third Landlord Networking Event focused on improving local housing on 2 October at the award winning Hartnoll Hotel. The event sold out in advance and judging by the feedback received from the delegates and exhibitors, the event was very successful.

Aim 3 – Planning and enhancing the built environment

- 3.5 Performance Planning Guarantee determined within 26 weeks was just below target at 99.9% but all four speed and quality measures were well above the required target. These are all reported quarterly.
- 3.6 The Cullompton Masterplan and Delivery Plan Tiverton Eastern Urban Extension both saw stage 1 public consultations completed.
- 3.7 2019/20 saw the completion of the examination process into the Local Plan Review culminating in the submission of main modifications in February 2020. Although the Planning Inspector's post examination report into the Plan was expected in May, we have recently been advised it is now more likely to be received in late June or early July.
- 3.8 Towards the end of 2019 the Council entered into contracts with Homes England to secure a total of £18.2 m of infrastructure funding under the Housing Infrastructure Fund to support the delivery of highway schemes for the A361

junction at Tiverton Eastern Urban Extension and the Cullompton town centre relief road. Both schemes will unlock planned for housing growth and in the case of Cullompton, improve air quality within the town centre.

Other

- 3.9 Most measures were either on or above target except for Average days to re-let which was just outside the target of 14 days however lettings have been suspended during lockdown. For Properties with a valid gas safety certificate, this has been even more difficult during the lockdown with some tenants refusing access or self-isolating. Our contractor has continued to work throughout the lockdown and is to be commended for their work and safe working practices.
- 3.10 Staff have continued to provide a high level of support to tenants working from home during the pandemic. They have also had to deal with increased numbers of homelessness approaches. Repairs staff have been redeployed to maintain corporate assets while non-urgent work has been suspended during the lockdown.

4.0 Economy PDG

Aim 1 - Attract new businesses to the District

Aim 2 - Focus on business retention and growth of existing businesses

- 4.1 During the Covid 19 pandemic the Growth and Economic Development service have been heavily involved with processing the business support grants (with Revenues service) and co-ordinating community voluntary groups, they have also taken the lead in the Council's shielding response.

Aim 3 - Improve and regenerate our town centres with the aim of increasing footfall, dwell-time and spend in our town centres

- 4.2 For Empty Shops, the vacancy rates in Tiverton and Crediton have deteriorated over the last year but Cullompton's have improved being the only PI on the appendix showing as "green". This is an exact reversal of the position last year.
- 4.3 According to the British Retail Gazette, the UK vacancy rate for town centre retail units hit 10.3% in July 2019, so although only Cullompton currently has less empty units than target, all three towns are below the national vacancy rate.

Aim 4 - Grow the tourism sector

- 4.4 There were five successful Electric Nights events for 2019/20 at Tiverton Pannier Market.
- 4.5 40 businesses from Mid Devon's food, entertainment and hospitality sector attended the first leisure and tourism event to celebrate the launch of the new Visit Mid Devon website. The event was held on Wednesday, 26 February 2020

at Petroc College, Tiverton and hosted by the Visit Mid Devon team; a partnership, between the Council and the Tourist Information Service (run by Tiverton Museum of Mid Devon Life).

Other

- 4.6 A report on the position regarding the Greater Exeter Strategic Plan went to Cabinet on 21 November 2019 and during 2019/20 work has progressed preparing draft policies and site options. These are expected to come before the respective Cabinets/Executives of the Great Exeter authorities in the next few months prior to public consultation. The revised timetable now envisages adoption in 2023.

5.0 Community PDG

Aim 1- Work with local communities to encourage them to support themselves

- 5.1 The Council continues to support key third party organisations with strategic grants of around £75,000 per annum.

Aim 2 – Work with Town and Parish Councils

- 5.2 MDDC's Monitoring Officer provides training to parish and town councils on request and also attended a number of their meetings. She also receives regular requests for advice from parish clerks.
- 5.3 Member Services provide a monthly update to parish clerks as well as organising and hosting the annual clerks' event in the autumn.

Aim 3 – Promote physical activity, health and wellbeing

- 5.4 The Council invested in the region of £10,000 to improve the existing tennis courts, at Lords Meadow in Cridton, making them multi-purpose for the use of netball as well as tennis. The improvement work was completed on budget.
- 5.5 The paddling pool in Westexe Park, Tiverton was reopened in time for the school summer holidays.
- 5.6 A total refurbishment of the fitness studio at Culm Valley Sports Centre in Cullompton costing £200,000 was completed in time for the New Year.
- 5.7 The Council's Leisure centres have been closed since 20 March with most staff having been furloughed but a number have been re-deployed to other services, including several to the community shielding project. Others include staff helping with back office, grant applications and cleaners to help with the extra hygiene requirements during the pandemic.

Other

- 5.8 MDDC's website was upgraded from 1 July 2019. We then upgraded our other websites for accessibility i.e. Culm Garden Village, NMD Building Control and Leisure. Advice is being given to Town and Parishes regarding their websites. Mid Devon Matters; a quarterly newsletter was launched at the Mid Devon Show.
- 5.9 MDDC has successfully applied for £1.2 million of Government funding to support the regeneration of Cullompton's historic town centre. The Council submitted the bid to Historic England for a share of the High Streets Heritage Action Zone, under the Government's High Streets Programme. The bid is specific to Cullompton.
- 5.10 Public Health Officers continue to work to keep residents safe as regarding food hygiene, undertaking prosecutions where necessary. Mid Devon has recently been named as one of the safest areas to eat out.

6.0 Corporate

Overarching priorities:

- 6.1 Our collection rates remain very high with NNDR achieving target at 99.2% and council tax at 98.5%. Recovery is expected to be lower in 2020/21 due to the pandemic.
- 6.2 The Response to FOI requests have been 100% on time since April 2019.

7.0 Awards

- 7.1 Each year the Parliamentary Review aims to showcase the best of business, journalism and politics in its prestigious publication. In September MDDC was recognised in its feature on best practice.
- 7.2 One of our solicitors was shortlisted for the Legal Professional of the Year Award, run by Lawyers in Local Government (LLG). The awards ceremony has been postponed to later in the year when the results will be announced.
- 7.3 MDDC's Electoral Services Manager received a national award in recognition for her support to the Association of Electoral Administrators (AEA), South West Branch and contribution to electoral services.
- 7.4 MDDC's Tiverton Pannier Market Team has received an award for National 'Market Team of the Year'. The award was made by the National Association of British Market Authorities and recognised the achievements and dedication of the small team
- 7.5 MDDC's CCTV Supervisor and Police Support Volunteer received two separate awards in recognition of his contribution to policing in Devon.

- 7.6 The Council's Land Charges team have won the Digital Data Award at the Land Data Local Land Charges Awards 2020. The Digital Data Award recognises the importance of high quality data and focuses on the five characteristics of high quality information; accuracy, completeness, consistency, uniqueness and timeliness.

Contact for more Information: Catherine Yandle Group Manager for Performance, Governance and Data Security ext 4975

Circulation of the Report: Leadership Team and Leader

This page is intentionally left blank

BRIEFING PAPER

SCRUTINY REPORT – CLIMATE CHANGE PORTFOLIO

DATE: 22 JUNE 2020

TO RECEIVE A PROGRESS REPORT ON ACTIONS RELATING TO CLIMATE CHANGE

Responsible Officer: Andrew Busby- Group Manager Corporate Property and Commercial Assets

Reason for Report: To receive an update from Property Services and Commercial Assets on the latest progress with the Climate Action Plan

Contact for more Information: Andrew Busby Group Manager Corporate Property and Commercial Assets

Introduction

The current climate crisis is a crosscutting issue that will eventually touch all areas of the Council's work. As Members are aware, a new Cabinet role was introduced in early 2020 to recognise the importance of this agenda and to help move work forward, this update is intended to share some of the current and planned activities.

The Council does not have a dedicated 'Climate Officer' and Andy Busby is currently the lead officer with some administration and research support from other officers. As this journey progresses, we are reviewing the need for additional / dedicated capacity.

We are aware that our draft action plan is just that -- a list of actions. We are therefore also creating a Mid Devon Climate Handbook to sit alongside the action plan, and which will go into detail on the thematic areas we are focusing on, as well as include FAQs and resources for further reading. We will share a draft of this at the Environment PDG in July 2020.

Scope of our work

There are actions that can be taken which will have a direct impact on our own carbon emissions and will be a starting point for action. Other actions will have more of an impact on indirect council emissions – either by influencing our partners and suppliers, or by working to support communities and businesses across the District. Actions in our plan are therefore broken down by 'scope' in the plan. Attached as annex **A** to this report is a visual that explains the scopes 1,2, 3. We have used 4 within our action plan to show where the action does not fit into one of the other scope categories.

Whilst we clearly only have direct control over our own emissions, it is still important to facilitate a district-wide move to net zero. Community conversations, partnerships and collaboration will support this – for example, we are involved in discussions about regional schemes to connect farmers and producers with local food hubs for buyers, reducing the mileage and supporting a local food system. Partnerships with car and bike share schemes, as well as electric vehicle charging companies, could also support emissions associated with private vehicles.

We attach a visual as annex **B** to show an overview of our climate journey.

Devon Climate Emergency

The Council are part of the tactical group for the Devon-wide carbon plan. The group met most recently on 9 June 2020. DCC are also business planning for the offer of a local power purchase agreement between large energy consumers in Devon and community-owned renewable energy, and we are talking to DCC about this.

More widely, the tactical group is a key link for the synchronising of MDDC's climate plans with Devon-wide plans. The Devon Climate Emergency put out a call for evidence to contribute to the Devon Carbon Plan -- the group received almost 900 submissions, mostly from individuals, and a summary of submissions can be viewed by theme here:

<https://www.devonclimateemergency.org.uk/devon-carbon-plan/call-for-evidence/>

Some of the suggestions have been reviewed and incorporated into our own emerging plan, and others will need to be discussed as part of our NZAG and our Mid Devon Climate Conversations.

Net Zero Advisory Group (NZAG)

This has been set up following Cabinet approval at its meeting on the 23 April 2020. Terms of reference will be progressed for the group, membership has been confirmed and a date of the first meeting has been scheduled for the 25th June 2020 at 17.30.

Working across service areas

A series of meetings are taking place with key officers from various services to explore opportunities, connections, ideas and challenges from different perspectives and service areas within the council. We see each team representative who joins the meeting acting as a 'Climate Connector' for the council, with the intention of building a joined-up approach in our journey to be net zero by 2030.

District-wide community engagement

There were planned Devon-wide Citizens Assemblies to discuss the climate crisis and seek input from residents, but the Covid19 crisis has pushed these back to 2021. At a more local level, Cllr Wainwright had hoped to host in-person 'Mid Devon Climate Conversations' with town, parish, community group and business representatives, to encourage networking and collaboration, and to listen to ideas, questions and information. The Covid19 crisis has meant we have had to put that on hold, but in the meantime, we have planned the first of a series of online discussions instead. Content from these discussions will be documented and considered as the Council moves forward with this work, and as part of the Net Zero Advisory Group. This agenda is one that many people are interested in and have expertise in, which the council can benefit from. It is a good opportunity to improve community engagement.

We are mapping district-wide groups and initiatives that are working on the net zero carbon agenda, to support residents to connect and learn more. We will put this on our website.

Members are of course invited to be part of the Climate Conversations mentioned above. In addition, please feel free to share articles, ideas and suggestions as we move forward with

this work. It is a topic that goes beyond any one political party, and a collaborative approach will help us tackle this complex issue at a local level.

We are also exploring the potential of setting up 'Community Climate and Biodiversity Grants'; a similar scheme has been adopted at a neighbouring authority to support small-scale community projects.

Climate Action Plan

The first version of our Climate Action Plan is developing and is attached to this report as annex C. The action plan draws on input from various reports, research, case studies and conversations, and is very much a work in progress. It will include a Red / Amber / Green status marker to identify which proposed actions and schemes have a high, medium or low impact on reducing our carbon footprint. There are current projects within our Capital Medium Term Financial Plan (CMTFP) that present opportunities for reducing our carbon footprint. For example, replacing ageing boilers and reviewing the Combined Heat Plant (CHP) at Exe Valley Leisure Centre (EVLC). Taking the boilers and CHP at EVLC as an example, these assets run on gas, and the Council will review these schemes to see if we could reduce the carbon emissions further to a straight replacement for a modern alternative. As well as existing projects within the CMTFP, the plan will also include strategic and larger projects such as the hydroelectricity scheme in Tiverton that would have a high impact on MDDC's emission reduction. Some projects will need extra budget / capacity. The plan will also be shared with the new Net Zero Advisory Group for review. In addition, input from our 'Mid Devon Climate Conversations' will help shape our plan.

Where needed, external funding will always be considered before the use of internal Council funds, and the Property Services team and the Corporate Management team will work together to help facilitate and maximise the funds available to the Council. Joining up the approaches of various council service areas more widely could also provide cost savings and efficiencies. Some projects may be suitable for funding from climate/energy efficiency related funds that are created to help the transition to a low carbon economy.

The draft plan now includes a visual to show the impact of our actions on our carbon emissions, and the trend towards our 2030 target. The actual carbon saved will be verified as part of the annual review exercise that is carried out independently.

Andrew Busby will explain the draft plan at the meeting and will welcome any feedback.

Solar Together Devon Project

The Council will be part of the Solar Together Devon project for residents and not on Council assets. To support the region's energy and climate strategies DCC is looking to incentivise a solar PV collective purchasing scheme for the residential 'able-to-pay' sector. The project would be called 'Solar Together Devon' and delivered by iChoosr. DCC will manage the project and cover all costs. The procurement process and implications post the Covid-19 crisis have now been resolved and in late July 2020 the signposting and promoting will commence with the procurement of a local installer starts around October 2020 and then installations happening between January and May 2021.

iChoosr estimate the project will deliver a 20% reduction in installation prices for residents and achieve 800+ installations, 793 tonnes of CO2 saved in first year and 3MWh total generation capacity. In the UK they have run successful schemes with the Greater London Authority, Greater Manchester Combined Authority, Essex, Norfolk and Sussex councils. Local installers will be encouraged to bid for the works.

Communication with Distribution Network Provider

The Council are also in communication with Western Power Distribution (WPD) who are currently in the process of building its plans for the next regulatory period as determined by the Energy Regulator, Ofgem. A key aspect of this will be the crucial role WPD has to play in meeting the local energy needs of the communities they serve. The UK Government has set targets for decarbonisation, including achieving net zero carbon emissions by 2050. WPD are already seeing significant shifts in the way their customers use and generate power, including increases in low carbon technologies (such as solar panels and heat pumps), electric vehicles and energy storage connecting directly onto the local electricity distribution system. This is set to increase further as other local authorities, such as our own, set their own net zero targets and build energy plans bespoke to the needs of our region. Council Officers from Property and Planning will participate in a meeting to work together to build a joined-up energy plan.

Biodiversity

Impacts of climate change on our wider ecosystem also needs to be considered as part of our climate change journey (i.e. availability of water, changing natural habitats and landscapes). The Council prepared and consulted upon a draft Green Infrastructure Plan (GIP) in 2011, the Green Infrastructure Assessment (Section 2 of the GIP) was then revised to take account of comments from residents and other stakeholders. The GIA is part of the evidence base for the Local Plan. Strategic objectives in planning for green infrastructure include safeguarding and enhancing biodiversity.

Background information can be found here: <https://www.middevon.gov.uk/residents/planning-policy/adopted-local-plan-evidence/green-infrastructure-assessment/>

A vision for green infrastructure was then produced that can be reviewed as part of our journey: <https://www.middevon.gov.uk/media/114235/vision-and-strategic-objectives.pdf> .

As part of our Local Plan review on sustainability appraisal dated January 2017 can be found here: <https://www.middevon.gov.uk/media/342723/sustainability-appraisal-update-2017.pdf> this also links into biodiversity across the District.

Grass verge cutting:

The Council needs to consider the issues of safeguarding the environment and promoting biodiversity and bring forward a report to the Environment PDG to establish what our approach to managing road verges on our own estate should be to encourage and protect biodiversity. One result of the lockdown has been that verges across our estate had been left to grow and in some areas, this has resulted in steep banks and verges having wildflowers. It is suggested that we should continue to leave these particular verges this session in order to assess the full impact that will inform a future report. This resource from Plantlife provides good background information -

<https://www.plantlife.org.uk/uk/about-us/news/road-verge-management-guide>

The existing design principles allow us to review and designate areas for wildflowers or naturalisation. Naturalising areas is very different to planting wildflower seeds and allowing them to grow in areas that have been prepared for this. A trial took place in 2016-2017 and at the time we did receive complaints regarding the appearance in these areas.

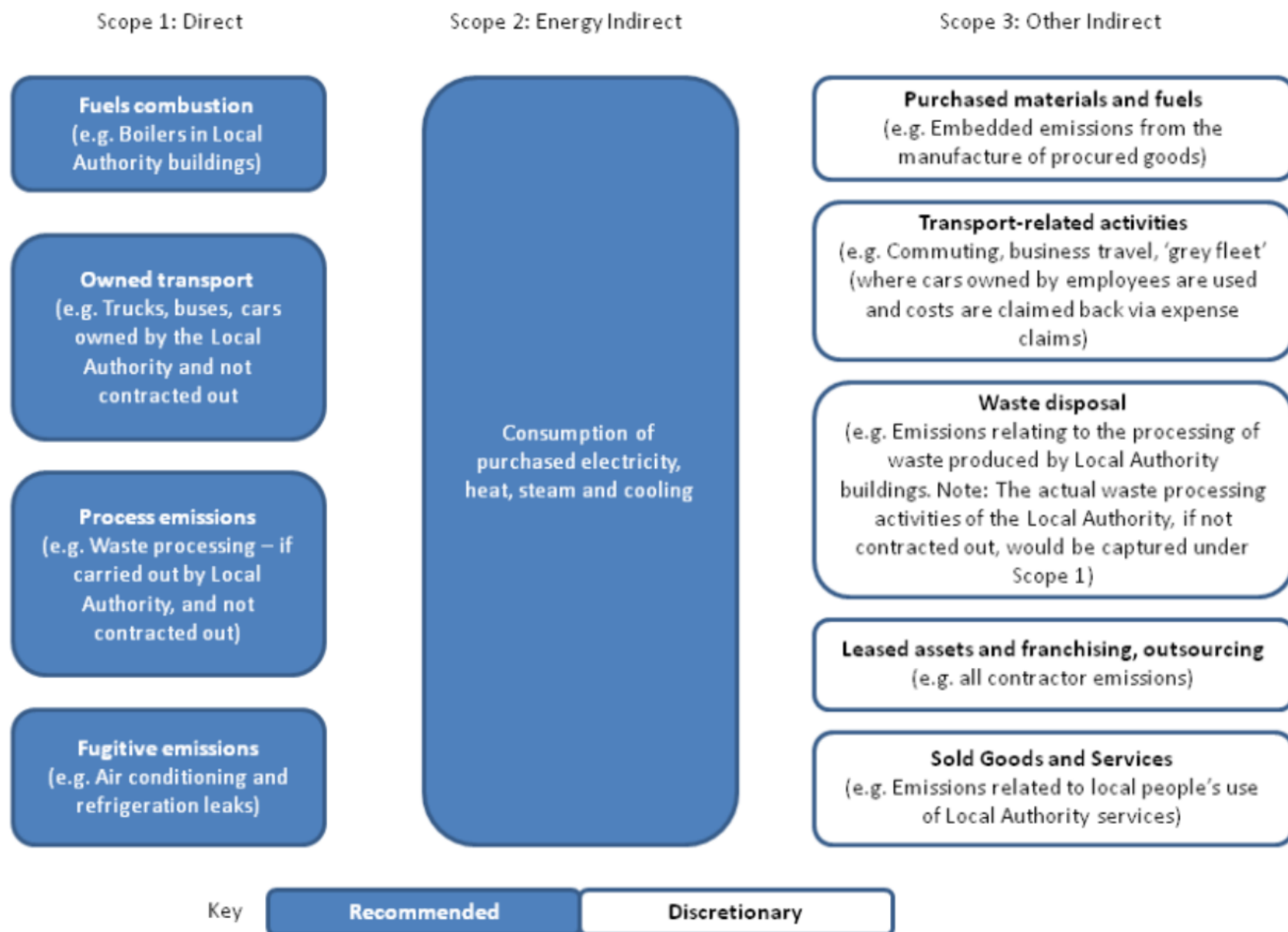
We have also sowed wildflowers in some areas over the last couple of years; this included in Tiverton and Crediton. This has been viable, as the seeds have been predominantly sown in

areas that previously contained bedding, we have also trialled areas within Crediton and Tiverton to ascertain response and viability, and that had been well received.

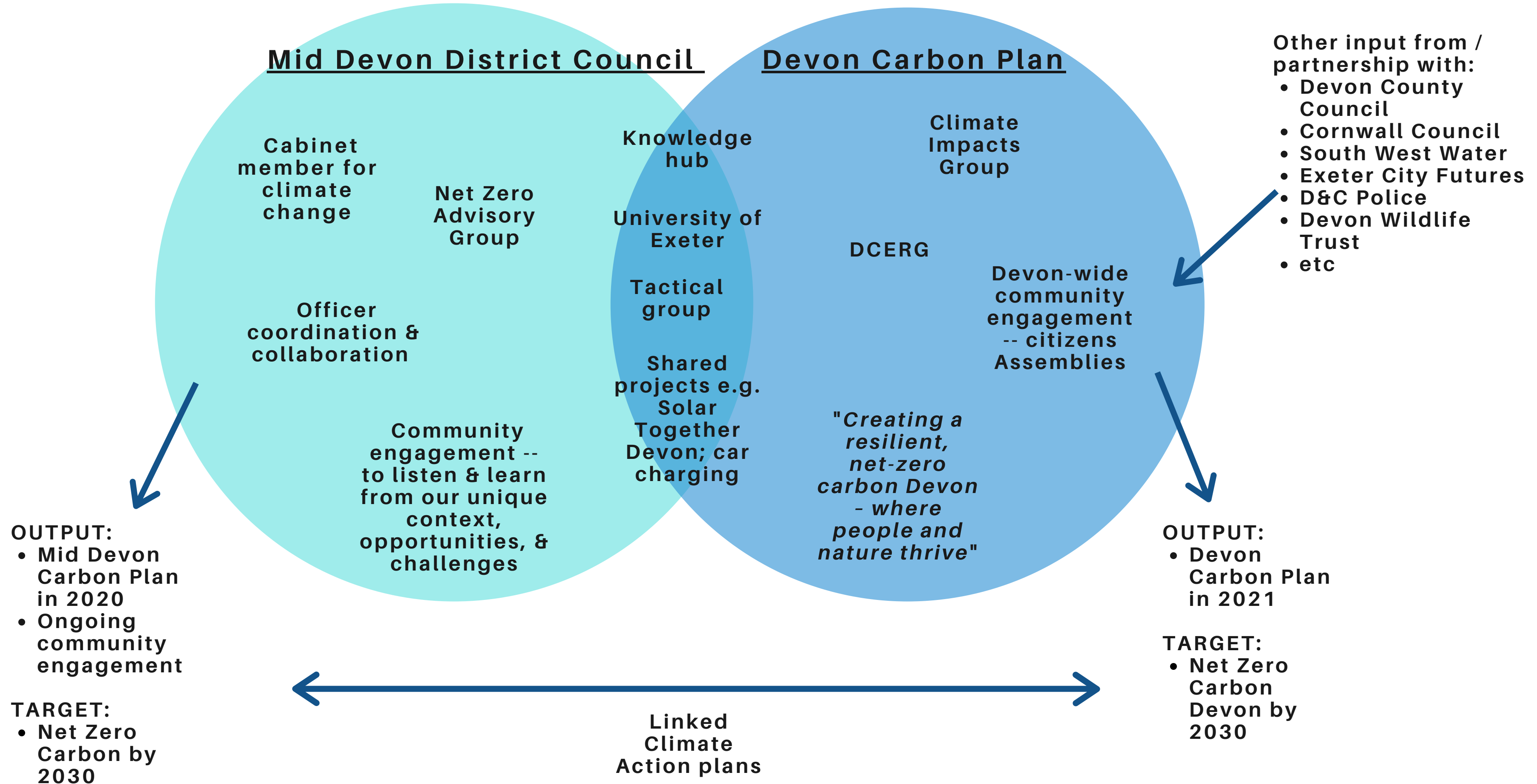
There is an additional cost associated with the maintenance and sowing, however we are also looking at our own grass banks that we can naturalise with very limited maintenance once flowered and self-seeded, such as Linear Park in Cullompton.

Contact for more Information: Andrew Busby Group Manager Corporate Property and Commercial Assets abusby@middevon.gov.uk

This page is intentionally left blank



This page is intentionally left blank



OVERVIEW OF MID DEVON'S CLIMATE JOURNEY

NEXT STEPS:



WE'VE ALREADY...

- Established MDDC's baseline carbon footprint: **20,390 tCO2e**
- Past achievements can be viewed from page 41 of these August 2019 Environment PDG minutes [by clicking here](#)

WHERE WE ARE NOW

- Net Zero Advisory Group established
- Mid Devon Climate Conversations planned
- Internal 'Climate Connector' mtg Friday 12th June
- Part of the Devon tactical group and Knowledge Hub, to synchronise plans
- Draft v1 of Climate Action Plan

short term

- Draft plan before Council and residents -- invite input
- Regular Mid Devon Climate Conversations
- NZAG provides discussion and engagement across council
- Progress more straightforward actions on plan
- Explore and progress partnerships e.g. Solar Together, car charging

medium term

- Budgeting (post-Covid), to bring in extra resourcing
- Ongoing synchronising of MDDC & Devon plan
- Create internal MDDC decision-making guidelines built on climate priorities
- Continued development of Action Plan

long term

- Plan and seek funding for more aspirational actions
- All staff and members receive training
- Lobby for powers to shape local policy on planning

WHERE WE WANT TO BE

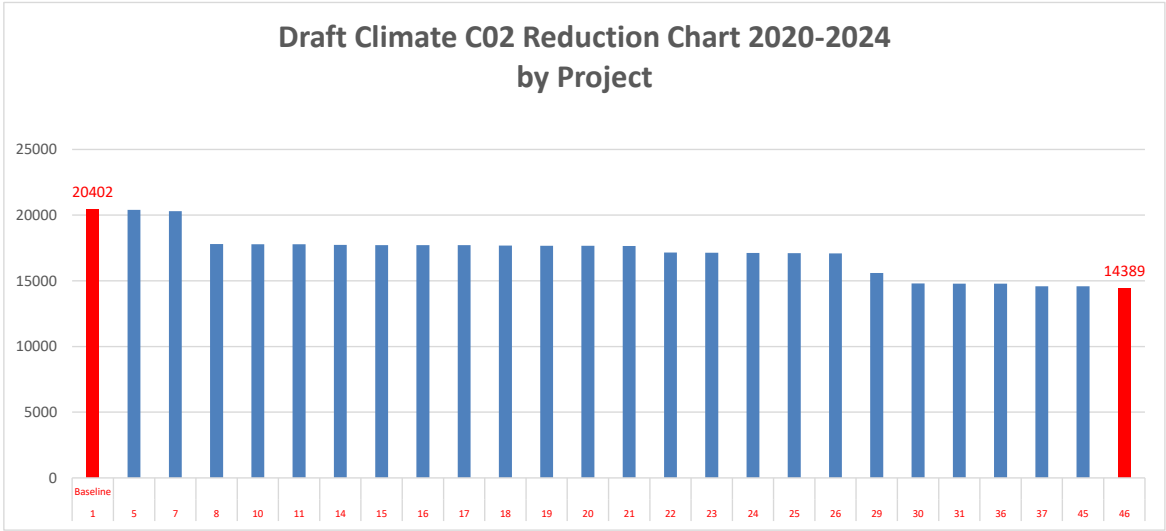
- **Net zero carbon emissions by 2030**
- **Ongoing sustainable decision-making and processes**
- **Climate-awareness embedded across the council**
- **Resilient, connected communities**

Draft Subject to approval -Climate Action Plan 2020/21 to 2023/24	Impact on Carbon	Progress	Scope 1, 2 or 3 4 - Other	Category: New Innovation, Maintenance Replacement, Lobbying, Efficiencies, Regulation, Offsetting	Estimate reduction in Co2 Tonnes			Additional Funding Required	Revenue Programme 2020/21 £k	Revenue Programme 2021/22 £k	Revenue Programme 2022/23 £k	Revenue Programme 2023/24 £k	Capital Programme 2020/21 £k	Capital Programme 2021/22 £k	Capital Programme 2022/23 £k	Capital Programme 2023/24 £k	Total £k
Action(s)	High, Medium, Low	RAG Status	Scope(s)	Category	Co2t Impact 20402	Co2 reduction	YEAR 2019/20	Extra Funding - Yes/No									
Carbon Baseline Figure 2018/19																	
INTERNAL STRUCTURES AND PROCESSES																	
Impact on Climate Change considered on all Council decisions	High		1,2 and 3	Efficiencies		57967	2020/21	No									
Cabinet Member in post for Climate Change	High		1,2 and 3	Efficiencies		57967	2020/21	Yes									5,000
Zero Carbon Working Group to be established	High		1,2 and 3	Efficiencies		57967	2020/21	Yes									3,000
Set up Officer Energy Champion group - basics incl lights off at night	Medium		1,2 and 3	Efficiencies	5	57962	2020/21	No									1,000
Establish and role out on line awareness module for Officers and Members	Medium		1,2 and 3	Efficiencies		57962	2020/21	Yes									500
Procurement Review - Supply Chain	High		1,3	Efficiencies	100	57862	2020/21	Yes									5,000
Reduce energy use in own estate and add renewable energy	High		1,2	Efficiencies	2500	-2500	2023/24	Yes									
Divest from fossil fuels and invest in renewable energy projects	High		1 and 2	Offsetting		-2500	2023/24	Yes									
Reducing outgoing post	Medium		3	Efficiencies	5	-1589	2023/24	Yes									
Further reduce the usage of paper	High		3	Efficiencies	5	-1594	2023/24	Yes									
Refurbishment - Landlord responsibilities improved buildings efficiency	High		1 and 2	Maintenance Replacement		695	2023/24	Yes						120			
HOUSING, ENERGY AND ASSETS																	
Review HRA structure- focus on renewables and energy management post	High		2			57862	2020/21	Establishment Review									40,000
Boilers and Combined Heat and Power Unit Review	High		1	Maintenance Replacement	50	57963	2020/21	No Capital Programme						150,000			150,000
Water treatment - recirculation modification - reduced gas to heat water	High		2	Efficiencies	10	57953	2020/21	No Revenue Programme	5000								5,000
External doors for improved energy performance	Low		2	Maintenance Replacement	5	59127	2020/21	Yes						12,000			12,000
Sport Halls energy efficiency - asset review	High		2		10	59117	2020/21	Yes						150,000			150,000
Boiler replacement & controls- more efficient boilers	Medium		1	Maintenance Replacement	20	59994	2020/21	No Capital Programme					90,000				90,000
LED- Lighting main office	High		2		15	59979	2020/21	Yes		15000							15,000
MSCP Capital Project-LED lighting top decks	Medium		2	Maintenance Replacement	8	61366	2020/21	No Capital Programme					12,000				12,000
Motion Sensors various decks - TBC	Medium				10	61356	2020/21	Yes									
Old Road Depot Development Options - Energy efficient asset	High		1 and 2	Maintenance Replacement	500	61169	2020/21	Yes						2,500,000			2,500,000
Carlu Close - Solar PV main depot site	High		2		25	61144	2020/21						30,000				30,000
Market Walk - Flat roof replacement - additional insulation opportunity	Low		3	Maintenance Replacement	10	62227	2021/22	Yes					30	30			60
Solar PV - Retial units on pods	Medium				20	62207	2021/22	Yes						80,000			80,000
Energy rating review with action plan	Medium				10	62197	2021/22	Yes						100,000			100,000
Hardware replacement of Network Core Switch which provides all voice and data connectivity for PH and remote sites.	Medium		2	Maintenance Replacement		62867	2021/22	TBC									0
Hydro Electricity Project	High		2	New Innovation		64735	2021/22	Yes									
Rationalise C02 footprint housing stock on properties that are approximately 50 years old	High		2	Maintenance Replacement	1500	65908	2021/22	Yes						500,000	500,000	500,000	1,500,000
Renewable Energy Fund- Properties solar thermal, quantum, an unvented cylinder	Medium		2	New Innovation	800	65108	2021/22	No	250				150	250	250	250	900
Switch street lighting to well-designed and well directed LED lights	Medium			Maintenance Replacement	3	65105	2021/22	Yes									
HRA regeneration scheme 1- Additional energy efficient homes	High		2	New Innovation		66207	2021/22	Capital Programme							3,000,000		3,000,000
HRA regeneration scheme 2- Additional energy efficient homes	High		2	New Innovation		66207	2021/22	Capital Programme						1,500,000			1,500,000
HRA regeneration scheme 3- Additional energy efficient homes	High		2	New Innovation		66207	2021/22	Capital Programme					2,000,000				2,000,000
Mobile working Hardware			2 and 3	New Innovation		67449	2021/22	Yes						25			25
Changing our energy provider to use renewable energy			2	Efficiencies	0		2021/22	No									
Require deliveries to be by electric vehicles	High		3	Lobbying	200		2021/22	No									
COMMUNICATION AND ENGAGEMENT																	
Clarify communication, awareness and engagement priorities			4	Lobbying		815	2021/22	No									
Carbon Efficiency Literacy training to introduce to staff			4	Lobbying		815	2021/22	Yes									
Require new housing developments to include features that will minimize the carbon emissions produced.			1 and 2	Regulation		2256	2021/22	No									
Ensure all IT equipment is recycled/reused wherever possible to reduce the need for new equipment			1	Regulation		4040	2021/22	Yes									
Ensure the majority of recyclables are recycled in council buildings			1	Regulation		4040	2021/22	No									
Adopt circular economy waste policies				Regulation		4040	2021/22										
HRA regeneration scheme 4- Additional energy efficient homes						5339	2021/22						1,500,000				1,500,000
TRANSPORT AND VEHICLES																	
Pool Cars to be replaced with Hybrid vehicles	High		3	New Innovation	2	5337	2021/22	Yes						60,000			60,000
Continue to replace waste vehicle fleet with more carbon efficient options	High		1	New Innovation	200	5137	2021/22	Yes									
Training for taxi drivers on the Eco Stars scheme			3	Regulation		5137	2021/22	Yes									TBC
Introducing additional charging bays in the MSCP as well as other Council owned carparks	High		4	New Innovation		5137	2021/22	Yes						80,000			80,000
Adding in charging bays in private car parks			2	New Innovation		5137	2021/22										
Partner with car and bike share schemes for towns	High		4	New Innovation													
WIDER MID DEVON CONTEXT - LAND, BIODIVERSITY, WASTE, BUSINESS																	
Use Council Land for tree planting to offset carbon emissions	High		4	Offsetting		7211	2021/22	Yes	8000								8,000
Land management techniques that reduce emissions and protect wildlife.			4	Lobbying		9459	2021/22	Yes									
Supporting farmers in adapting to the impacts of climate change			4	Lobbying		9459	2021/22	No									
Improving understanding about the importance of buying local produce.			4	Lobbying		9459	2021/22	No									
How we reduce reliance on the use of plastics in food packaging.			4	Lobbying		9459	2021/22	No									
A business toolkit to help reduce emissions from supply chains.			4	Lobbying		10741	2021/22	Yes									
Increasing the resilience of small businesses affected by changes.			4	Lobbying/Regulation		10741	2021/22	No									
Changing Council procurement processes to engage sustainable suppliers.			4	Efficiencies		10741	2021/22	No									
Organise / partner on a biodiversity survey to record what is alive and growing in green spaces.			4	Offsetting		12705	2022/23	No									
Engage with community expertise, site educational plaques suggesting wildflower planting schemes instead and introduce the concept of less mowing			1	Offsetting		12705	2022/23										
Identify areas suitable for renewable energy in the local plan			4	New Innovation			2023/24	Yes									
Where there are investment gaps, lobby national government and get others involved to push for the necessary financial support.			4				2023/24	No									
Support and connect community action and projects as a way to build a greater community spirit, and help build trust and friendships			4			0	2023/24	No									
Create a Community Climate & Biodiversity grant for small-scale grants to community projects				New Innovation													
Reflecting on the working arrangements during the Covid pandemic to review work related travel and office space and utilities required (Office space strategy and green travel plan)			1, 2 and 3			0	2023/24	Yes									
Undertake resource assessment and environmental constraint mapping for specific renewable technologies, solar and geothermal	High		2,3			0	2023/24							20,000			20,000

This page is intentionally left blank

Co2 reduction	(All)
Scope(s)	(All)
Category	(All)
RAG Status	(All)
High, Medium, Low	(All)
Co2t Impact	(Multiple Items)
Extra Funding - Yes/No	(All)

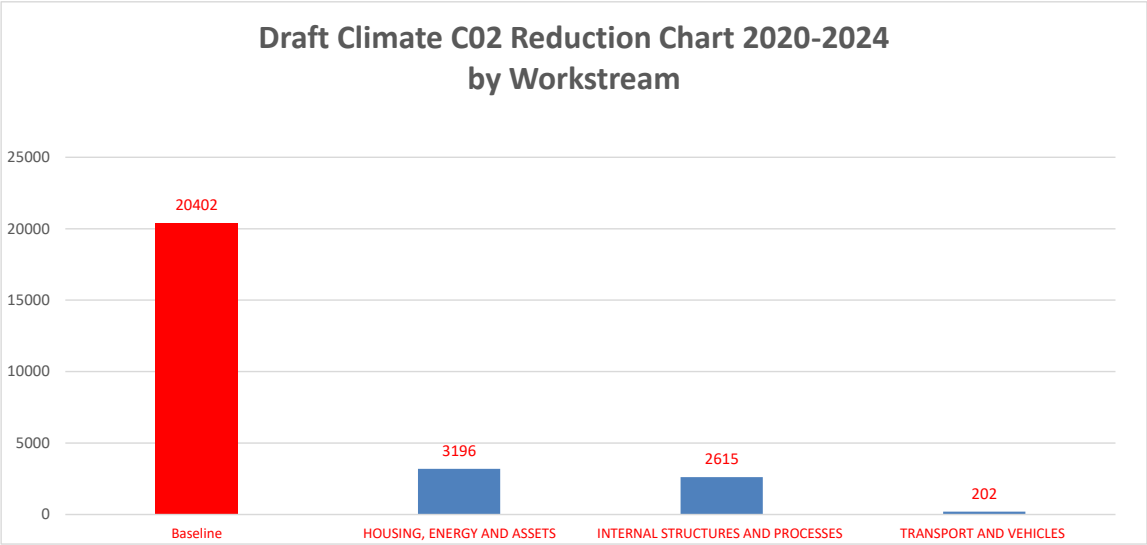
Sum of Co2 reduction				
Project Number	Workstream	Action(s)	YEAR	Total
1	Baseline			20402
5				20397
7				20297
8				17797
10				17792
11				17787
14				17737
15				17727
16				17722
17				17712
18				17692
19				17677
20				17669
21				17659
22				17159
23				17134
24				17124
25				17104
26				17094
29				15594
30				14794
31				14791
36				14791
37				14591
45				14589
46				14389
Grand Total				445221



This page is intentionally left blank

Co2 reduction	(All)
Scope(s)	(All)
Category	(All)
RAG Status	(All)
High, Medium, Low	(All)
Co2t Impact	(Multiple Items)
Extra Funding - Yes/No	(All)
Action(s)	(All)
YEAR	(All)
Project Number	(All)

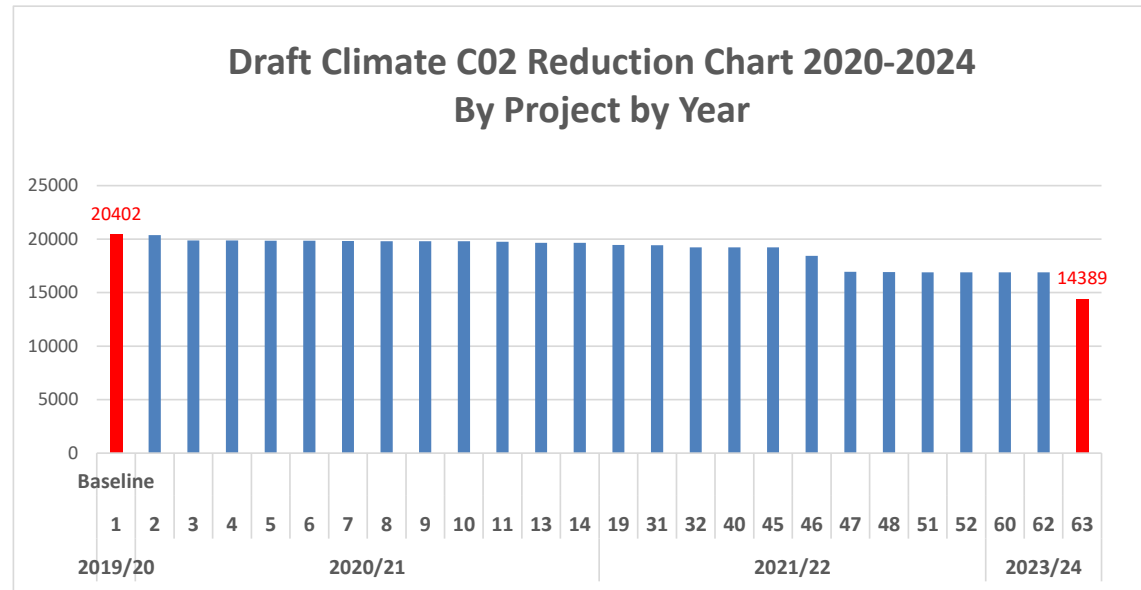
Sum of Co2t Impact	
Workstream	Total
Baseline	20402
HOUSING, ENERGY AND ASSETS	3196
INTERNAL STRUCTURES AND PROCESSES	2615
TRANSPORT AND VEHICLES	202
Grand Total	26415



This page is intentionally left blank

Scope(s)	(All)
RAG Status	(All)
High, Medium, Low	(All)
Action(s)	(All)
Extra Funding - Yes/No	(All)
Co2 reduction	(All)
Category	(All)
Co2t Impact	(Multiple Items)

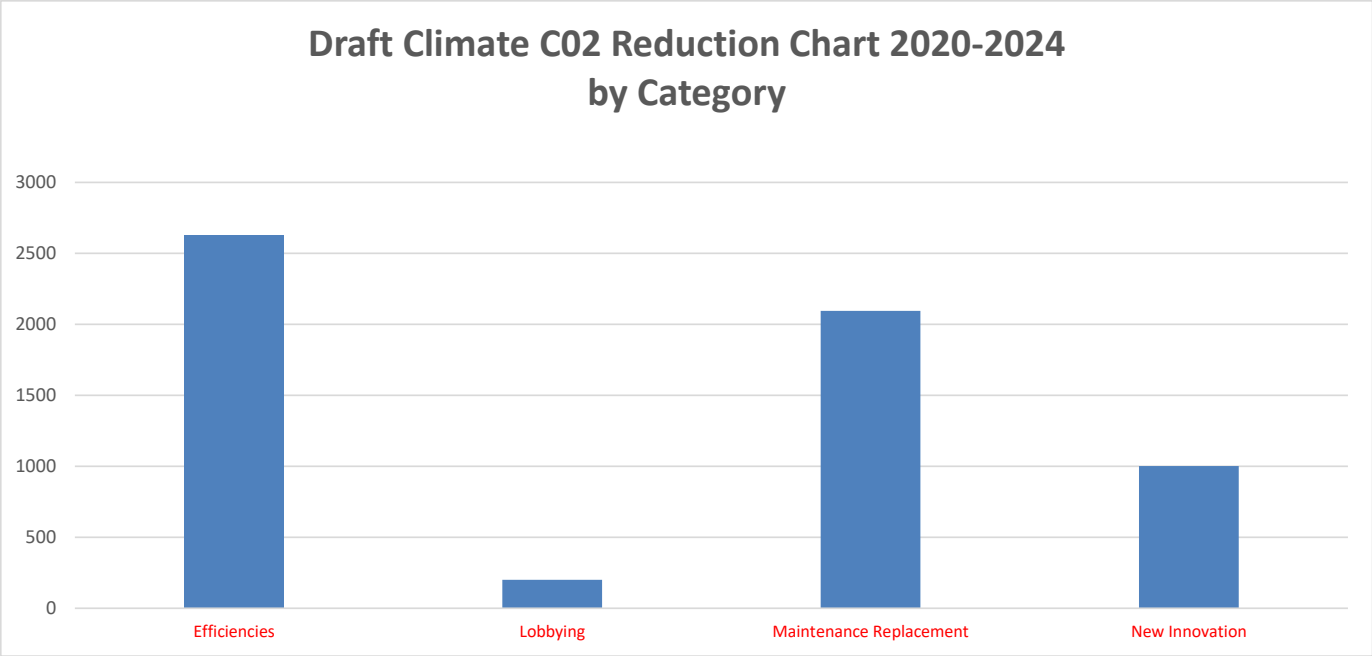
Sum of Co2 reduction			
YEAR	Project	Workstream	Total
2019/20	1	Baseline	20402
2020/21	2		20377
	3		19877
	4		19867
	5		19859
	6		19844
	7		19824
	8		19814
	9		19809
	10		19799
	11		19749
	13		19649
	14		19644
2021/22	19		19444
	31		19442
	32		19242
	40		19239
	45		19239
	46		18439
	47		16939
	48		16929
	51		16909
	52		16899
2023/24	60		16894
	62		16889
	63		14389
Grand Total			489407



This page is intentionally left blank

Co2 reduction	(All)
Scope(s)	(All)
RAG Status	(All)
High, Medium, Low	(All)
Co2t Impact	(Multiple Items)
Action(s)	(All)
Extra Funding - Yes/No	(All)
Workstream	(All)
YEAR	(All)

Sum of Co2t Impact	
Category	Total
Efficiencies	2625
Lobbying	200
Maintenance Replacement	2096
New Innovation	1002
Grand Total	5923



This page is intentionally left blank

SCRUTINY COMMITTEE
22ND JUNE 2020

AGENDA ITEM:

REPORT OF THE HEAD OF PLANNING, ECONOMY AND REGENERATION

THE PLANNING IMPLICATIONS OF 5G MOBILE TECHNOLOGY

Cabinet Member: Cllr Graeme Barnell

Responsible Officer: Mrs Jenny Clifford, Head of Planning, Economy & Regeneration.

Reason for Report: The Chairman of Scrutiny Committee has requested that this report be prepared for consideration. The focus of this report is on the planning system and 5G technology. The report is not intended go into depth on the technology, nor consider health concerns from some quarters, save to note that ICNIRP (International Commission on Non-Ionizing Radiation Protection) is an independent non-profit organisation, that provides scientific advice and guidance on the health and environmental effects of non-ionizing radiation (NIR) to protect people and the environment.

RECOMMENDATION: That the report be noted

Financial Implications: None arising as a direct result of this report.

Budget and Policy Framework: None

Legal Implications: The Town and Country Planning (General Permitted Development) (England) Order 2015 and subsequent amendments sets out development that may take place under permitted development rights in accordance with a range of criteria. Schedule 2, Part 16 sets out permitted development rights insofar as they relate to electronic communications code operators under which equipment for 5G technology would be assessed in terms of whether planning permission is required.

Risk Assessment: None as a direct result of this report. Any application for planning permission is assessed against the policies in the development plan and other material considerations.

Equality Impact Assessment: No equality issues are identified in this report

Impact on Climate Change: Greater digital connectivity and data speeds offer the ability to work from home. As evidenced during the pandemic lockdown period, enhanced home working reduces work based transport movements and associated carbon emissions.

Relationship to Corporate Plan: The Corporate Plan seeks to capture the economic benefits associated with greater rural digital connectivity which 5G has potential to contribute to. A specific aim is to secure decent digital connectivity for all of Mid Devon.

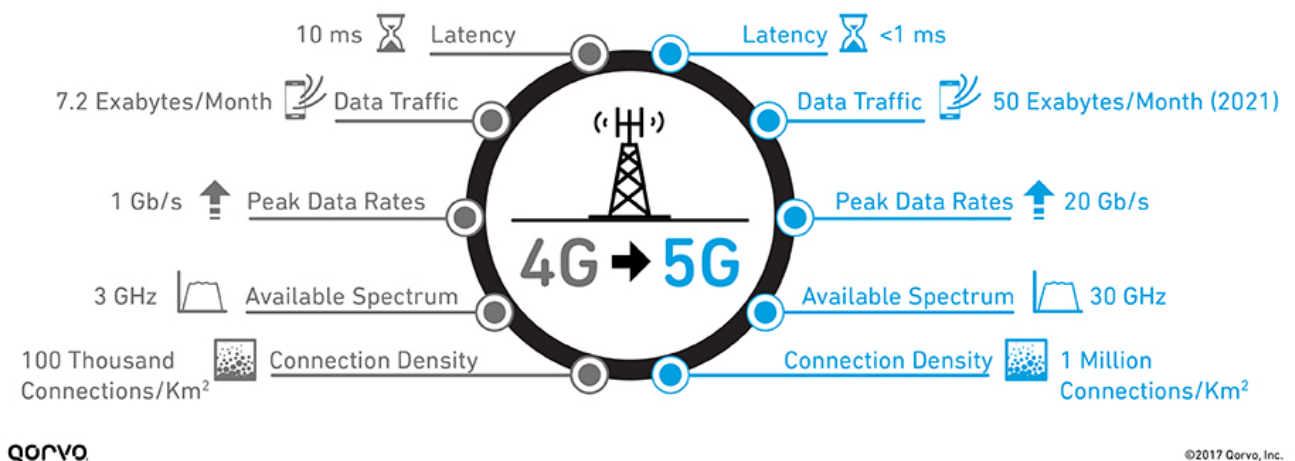
1.0 INTRODUCTION

- 1.1 5G (fifth generation) is the next generation of mobile internet connection following on from 4G and seeks to provide faster data download and upload speeds. In addition 5G also offers lower latency (the time a network takes to respond to a request), thereby allowing for greater capacity for users.

2.0 THE TECHNOLOGY

- 2.1 The fastest current 4G mobile networks offer in the region of 45Mbps (megabits per second), with an average of 20-40 Mbps. It is understood that 5G could offer the ability to achieve browsing and download speeds about 10 to 20 times faster in real-world (as opposed to laboratory) conditions. Speeds of 130-240 mbps are typically being currently achieved via 5G to date with the potential for considerably higher peak speeds.
- 2.2 5G is likely to initially be used by the network operators to boost capacity on their existing 4G core networks to ensure a more consistent service. 5G typically utilises a higher frequency part of the radio spectrum than 4G and will allow far more devices to access the mobile internet at the same time. This will provide more resilience against spectrum bands becoming congested, leading to breakdowns in service, particularly when lots of people in the same area are trying to access online mobile services at the same time. 5G is able to better handle thousands of devices simultaneously, from mobiles to equipment sensors, video cameras to smart street lights. 5G also offers the potential for advances such as real-time traffic management of fleets of autonomous vehicles, largescale sensor networks and 'tactile' internet transmitting a sense of touch in addition to audio and visual.
- 2.3 The following diagram seeks to compare 4G and 5G technologies in terms of latency, data traffic, peak data rates, available spectrum and connection density.

Comparing 4G and 5G



3.0 NETWORK DEVELOPMENT

- 3.1 Initial 5G coverage is currently proving to be primarily an urban service for densely populated areas. At the time of writing, the UK's four main networks (EE, Three, O2 and Vodafone) have all launched a 5G service. A number of MVNOs (mobile virtual network operators) have too, namely BT Mobile, Tesco Mobile, Sky Mobile and VOXI, but each rely on the coverage of one of the main networks.
- 3.2 Coverage on the main networks varies and is increasing rapidly. Most of the UK's major cities now have at least partial 5G coverage from at least one of the main networks and many have coverage from all. 5G is currently available in the centre of Bristol, Cardiff and Plymouth with applications having been received for the network infrastructure to deliver 5G within the centre of Exeter. Exactly when specific locations will gain 5G coverage is not known comprehensively, but it is clear that larger, urban areas are being prioritised.
- 3.3 4G networks utilise lower frequency bands, the signals being better at travelling longer distances. In comparison the higher frequency bands of 5G will mean signal coverage over shorter distances and is likely to necessitate clusters of smaller cells or phone masts closer to the ground in order to achieve higher density of use. More, smaller cells will require additional infrastructure to fill in the gaps between existing 4G provision. In many instances existing mobile phone infrastructure will be utilised or upgraded to support 5G.
- 3.4 Members will be well aware of the challenge of rural broadband provision including low data speeds and lack of signal leading to variable coverage. Previously the Mobile Network Operator's Association produced Annual Network Update Plans. These provided a summary by operator of site provision within the District and its status. For Mid Devon, the last annual roll-out plan from 14/15 indicated all sites for all operators as being built with no new sites or upgrade proposals identified. However so far, no indications have been given of any intention nor timescale to rollout 5G in Mid Devon, nor the extent of any new infrastructure that might be required.

4.0 PERMITTED DEVELOPMENT RIGHTS

- 4.1 The Town and Country Planning (General Permitted Development) (England) Order 2015 (GDPO 2015) set out categories of development that subject to meeting a range of criteria or limitations may take place under permitted development rights without the specific grant of planning permission. Schedule 2, Part 16 sets out permitted development rights insofar as they relate to electronic communications code operators.
- 4.2 In England, telecommunications operators are able to install new ground-based infrastructure such as telegraph poles and mobile phone masts under permitted development rights, subject to various size limits. In some instances these permitted development rights would allow for the erection of a mast up to 25 metres high. Within conservation areas and areas of outstanding natural beauty this reduces to 20 metres in height. Separate limitations are set out for apparatus to be installed on existing buildings or structures. These rights are

subject to a prior approval process (except for infrastructure relating to fixed-line broadband) under which the local planning authority can consider the proposed siting and appearance of the infrastructure.

- 4.3 Prior approval decisions must be issued within 56 days of receipt, after which deemed consent is granted unless the local planning authority notifies of approval or refusal.
- 4.4 Most proposals for telecommunication equipment are considered under prior notification procedures where only the proposed siting and appearance are able to be taken into account. In the past few years we have received several such prior notifications for 15 metre high masts and associated equipment cabinets in the western part of the district. None of these were for 5G.

5.0 PLANNING POLICY AND GUIDANCE

- 5.1 Infrastructure not covered by permitted development rights will require full planning permission. Such applications are assessed against policies set out in the development plan and any other material planning considerations.
- 5.2 Policy references within this report are based on the Local Plan Review. Members will be aware of the conclusion of the examination process, subsequent main modifications and that the Inspector's report is expected imminently. Policy S1 'Sustainable development priorities' of the Local Plan Review includes the following:

The following strategic priorities outline what will need to be achieved to deliver the Vision and address the key issues that have been identified in Mid Devon. All development will be expected to support the creation of sustainable communities by:

f) Supporting high quality communications infrastructure by supporting the expansion of telecommunications and high speed broadband throughout Mid Devon;

Policy S14 'Countryside' includes:

Development outside the settlements defined by Policies S10-S13 will preserve and where possible enhance the character, appearance and biodiversity of the countryside while promoting sustainable diversification of the rural economy. Detailed development management policies will permit agricultural and other appropriate rural uses, subject to the following criteria:

f) Renewable energy and telecommunications.

- 5.3 Other policies deal with a range of issues including landscape character and appearance and heritage assets which may be relevant to the assessment of a telecommunications application.
- 5.4 The National Planning Policy Framework (NPPF) includes a section on supporting high quality communications and makes specific mention of 5G. Paragraphs 112 – 116 apply and emphasise the essential nature of advanced,

high quality and reliable communications infrastructure for economic growth and social well-being. It is made clear that planning policies and decisions should support the expansion of electronic communications networks, including next generation mobile technology (such as 5G) and full fibre broadband connections. Policies should set out how high quality digital infrastructure, is expected to be delivered and upgraded over time; and should prioritise full fibre connections to existing and new developments. The NPPF goes on to state that:

‘113. The number of radio and electronic communications masts, and the sites for such installations, should be kept to a minimum consistent with the needs of consumers, the efficient operation of the network and providing reasonable capacity for future expansion. Use of existing masts, buildings and other structures for new electronic communications capability (including wireless) should be encouraged. Where new sites are required (such as for new 5G networks, or for connected transport and smart city applications), equipment should be sympathetically designed and camouflaged where appropriate.

114. Local planning authorities should not impose a ban on new electronic communications development in certain areas, impose blanket Article 4 directions over a wide area or a wide range of electronic communications development, or insist on minimum distances between new electronic communications development and existing development. They should ensure that:

- a) they have evidence to demonstrate that electronic communications infrastructure is not expected to cause significant and irremediable interference with other electrical equipment, air traffic services or instrumentation operated in the national interest; and*
- b) they have considered the possibility of the construction of new buildings or other structures interfering with broadcast and electronic communications services.*

115. Applications for electronic communications development (including applications for prior approval under the General Permitted Development Order) should be supported by the necessary evidence to justify the proposed development. This should include:

- a) the outcome of consultations with organisations with an interest in the proposed development, in particular with the relevant body where a mast is to be installed near a school or college, or within a statutory safeguarding zone surrounding an aerodrome, technical site or military explosives storage area; and*
- b) for an addition to an existing mast or base station, a statement that self-certifies that the cumulative exposure, when operational, will not exceed International Commission guidelines on non-ionising radiation protection; or*
- c) for a new mast or base station, evidence that the applicant has explored the possibility of erecting antennas on an existing building, mast or other structure and a statement that self-certifies that, when operational, International Commission guidelines will be met.*

116. Local planning authorities must determine applications on planning grounds only. They should not seek to prevent competition between different

operators, question the need for an electronic communications system, or set health safeguards different from the International Commission guidelines for public exposure.'

6.0 CONCLUSIONS

- 6.1 To date there have not been any proposals to roll out the emerging 5G networks across Mid Devon. Instead the mobile networks have focussed upon urban locations such major towns and cities. Neither is there any indication at present as to the intentions of the major mobile networks for provision in Mid Devon.
- 6.2 In the event that 5G roll-out takes place, it is likely that existing telecommunication infrastructure in the district will be upgraded and adapted to carry 5G where possible, but additional new sites would be expected. These are unlikely to require full planning permission as experience has shown that the mobile network operators seek to utilise permitted development rights. In such cases the prior approval planning process would apply within which the local planning authority would consider proposed siting and appearance of the infrastructure.

Contact for more Information:	Mrs Jenny Clifford, Head of Planning, Economy and Regeneration jclifford@middevon.gov.uk
Background papers:	https://www.mobileuk.org/5g Local Plan Review https://www.middevon.gov.uk/residents/planning-policy/local-plan-review/ National Planning Policy Framework https://www.gov.uk/government/publications/national-planning-policy-framework--2
File reference	None
Circulation of the Report:	Councillor Graeme Barnell, Cabinet Member for Planning and Economic Regeneration

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

June 2020

The Forward Plan containing key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Revenue and Capital Outturn 2019/20 Report presenting the revenue and capital outturn figures for the financial year 2019/20.	Cabinet	9 Jul 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Annual Treasury Management Report Report providing Members with a review of activities and the actual prudential treasury indicators for 2019/20.	Cabinet Council	9 Jul 2020 26 Aug 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Reopening High Streets Safely Fund To consider a report on proposals to utilise money from the fund.	Cabinet	9 Jul 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
3 Rivers Development Limited - Business Plan To consider the business plan.	Cabinet	9 Jul 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Leader of the Council (Councillor Bob Deed)	Fully exempt
Report on DCC responsibility for HRA grass verges To receive a report on grass cutting currently carried out by the Housing Team which is the responsibility of DCC and to make a decision on whether this practice should continue.	Environment Policy Development Group Cabinet	14 Jul 2020 6 Aug 2020	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
Hydro Mills Project - Tiverton Weir To receive a report outlining the Tiverton Weir Hydro Mills project seeking approval and funding.	Economy Policy Development Group Cabinet	16 Jul 2020 6 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Statement of Community Involvement Review 2020 Report to seek authority to consult on the draft revised text.....	Scrutiny Committee Cabinet Council	20 Jul 2020 6 Aug 2020 26 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

Page 3 of 3

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Greater Exeter Strategic Plan To receive and note a report from the Head of Planning and Regeneration on the progress of the Greater Exeter Strategic Plan	Scrutiny Committee Cabinet	20 Jul 2020 6 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
S106 Governance To agree governance arrangements for S106 agreements	Scrutiny Committee Cabinet	20 Jul 2020 6 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
ASB Policy and Procedures To receive a report reviewing the Housing Services' Anti-Social Behaviour Policy and Procedures.	Homes Policy Development Group Cabinet	21 Jul 2020 6 Aug 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Leasehold Management Policy To receive a report reviewing	Homes Policy Development Group	21 Jul 2020	Jill May, Director of Corporate Affairs and Business	Cabinet Member for Housing and Property Services	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
the Leasehold Management Policy.	Cabinet	6 Aug 2020	Transformation Tel: 01884 234381	(Councillor Simon Clist)	
Tenancy Changes Policy To receive a report reviewing the Tenancy Changes Policy.	Homes Policy Development Group Cabinet	21 Jul 2020 6 Aug 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Tenancy Inspection Policy To receive a report reviewing the Tenancy Inspection Policy	Homes Policy Development Group Cabinet	21 Jul 2020 6 Aug 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Allocations Policy To receive a report from the Group Manager for Housing Services reviewing the Allocations Policy.	Homes Policy Development Group Cabinet	21 Jul 2020 6 Aug 2020	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Grant payments to external organisations (the strategic grants review process) To receive the 4 yearly review of Grant Payments to external organisations from the Group Manager	Community Policy Development Group Cabinet	28 Jul 2020 6 Aug 2020	John Bodley-Scott, Economic Development Team Leader	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
for Growth, Economy & Delivery					
Community Safety Partnership To consider a report outlining the Council's Community Safety Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan	Community Policy Development Group Cabinet	28 Jul 2020 6 Aug 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Contaminated Land Cost Recovery Policy To receive the 5 yearly review of the Contaminated Land Cost Recovery Policy from the Group Manager for Public Health and Regulatory Services	Community Policy Development Group Cabinet	28 Jul 2020 6 Aug 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open
Use of CCTV Policy and Guidance To receive and approve the Use of CCTV Policy and Guidance	Community Policy Development Group	28 Jul 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
	Cabinet Council	6 Aug 2020 26 Aug 2020	234948		
Devon District Council's Joint Safeguarding Policy and MDDC Guidance and Procedures Annually or whenever there is a change in the legislation.	Community Policy Development Group Cabinet	28 Jul 2020 6 Aug 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Tiverton Town Centre Masterplan Stage II Consultation To request approval to go out to Stage II consultation on the masterplan documents	Cabinet Council	6 Aug 2020 26 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Local Plan Review - Inspector's Report on Adoption To consider the Inspector's report on the adoption of the Local Plan Review	Cabinet Council	6 Aug 2020 26 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Cullompton Town Centre Masterplan To provide a summary of the comments received at the Stage 1 public consultation and to confirm the vision and objectives for the emerging masterplan.	Cabinet	6 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Revised GESP Statement of Community Involvement (SCI) To consider a revised Statement of Community Involvement for the GESP	Cabinet	6 Aug 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Options for Accelerating Affordable Housing Delivery in the District To consider additional governance arrangements for housing delivery	Scrutiny Committee Cabinet	17 Aug 2020 3 Sep 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Beech Road, Tiverton - Design and Build Tender To consider the award of the tender	Cabinet	3 Sep 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Public Spaces Protection Order To consider the outcome of the public consultation and any recommendations.	Cabinet	3 Sep 2020	Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
Capital Programme Review To review the Capital Programme taking into account the emerging Corporate Plan and the delivery of projects in Cullompton and Tiverton (as agreed by Cabinet 13 February 2020).	Cabinet Council	3 Sep 2020 28 Oct 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Capital Strategy To consider a revised Capital Strategy	Cabinet Council	3 Sep 2020 28 Oct 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Design Supplementary Planning Document - post consultation To consider the Supplementary Planning Document post consultation	Cabinet	3 Sep 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Private Sector Fees and Charges To consider a revised policy.	Homes Policy Development Group Cabinet	3 Sep 2020 1 Oct 2020	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Climate Strategy and Action Plan To receive the 4 yearly review of the Climate Strategy and Action Plan from the Group Manager for Corporate Property and Commercial Assets.	Environment Policy Development Group Cabinet	8 Sep 2020 1 Oct 2020	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Climate Change (Councillor Elizabeth Wainwright)	Open
Economic Development Strategy To consider a revised strategies	Economy Policy Development Group Cabinet	10 Sep 2020 1 Oct 2020	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Aids and Adaptations Policy To receive a report reviewing the Aids and Adaptations Policy.	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Introductory Tenancies Policy To receive a report reviewing the Introductory Tenancies Policy	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Service Standards Review To receive a report reviewing Service Standards in the Housing Service.	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Severe Weather Emergency Protocol and Extended Winter Provision Protocol To receive a report reviewing the Severe Weather Emergency Protocol and Extended Winter Provision Protocol.	Homes Policy Development Group Cabinet	15 Sep 2020 1 Oct 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Housing Revenue Account Asset Management Strategy To receive a report providing a review of the Housing Revenue Account Asset Management Strategy.	Homes Policy Development Group Cabinet	10 Nov 2020 3 Dec 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Tenancy Policy review and Tenancy Strategy To receive a report reviewing the Tenancy Policy and Tenancy Strategy.	Homes Policy Development Group Cabinet	10 Nov 2020 3 Dec 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Domestic Abuse Policy To receive a report reviewing the Domestic Abuse Policy	Homes Policy Development Group Cabinet	10 Nov 2020 3 Dec 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Housing Enabling SPD (S106 - Housing Need Allocation - Exception Sites) To receive a report reviewing the Housing Enabling SPD document	Homes Policy Development Group Cabinet	19 Jan 2021 4 Feb 2021	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank